Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**AMRUTVAHINI INSTITUTE OF MANAGEMENT AND BUSINESS ADMINISTRATION**
Name of the head of the Institution	**Babasaheb Mahadeo Londhe**
Designation	**Director**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**02425-259015**
Mobile no.	**9890941129**
Registered Email	**directoraimba@yahoo.in**
Alternate Email	**nits100887@gmail.com**
Address	**Amrutnagar, Near Pharmacy College, Infront of MIDC**
City/Town	**Sangamner**
State/UT	**Maharashtra**
Pincode	**422608**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**private**
Name of the IQAC co-ordinator/Director	**Nitesh Manohar Nair**
Phone no/Alternate Phone no.	**02425259055**
Mobile no.	**7828827921**
Registered Email	**nits100887@gmail.com**
Alternate Email	**nitrules@yahoo.co.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://amrutimba.com/

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.amrutimba.com/admin/pdf/academic_calender_2018-19.pdf_202307302208.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.27**	**2018**	**02-Nov-2018**	**02-Nov-2023**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**10-Oct-2017**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
NAAC Accreditation	**02-Nov-2018**	**11**

	1	
Entrepreneurship Workshop	11-Oct-2018 3	128
Two Days FDP on Innovative Teaching Pedagogy	16-Feb-2019 2	11
Two Days National Seminar Enhancing Productivity Through Spiritual Human Resource Practices	26-Feb-2019 2	240
Feedback from Alumni	27-Aug-2018 1	45
Feedback from Parents	04-Dec-2018 1	25
Feedback from Students	20-Apr-2019 1	75
Feedback from Teachers	20-Apr-2019 1	10

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2019 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View Link]()
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View Uploaded File]()
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Organised a Guest session on 14/08/2018 for Fresher's Welcome program on the topic "Managerial Psychology and Bhagvad Gita by Dr.Sanjay Malpani ,Director Malpani Group, Sangamner

2. Institute got accredited from NAAC on 02/11/2018. The Peer Team visit was done on 18th 19th September 2018

3. To develop entrepreneurship skills in the students, Three Days Entrepreneurship Development was organised on 11th Oct 2018 – 13th Oct 2018.

4. For enriching faculties, the institute organised a Two day Faculty development program on Innovative Teaching Pedagogy" on 16th 17th Feb 2018

5. Institute also organised a Two days National Seminar on "Enhancing productivity through Spiritual HR Practices" on 26th 27th Feb 2018

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Taking regular feedback from various stakeholders	Institute had organised Alumni Meet on 27/10/2018 and Parents Meet on 12/04/2019. For continuous improvement institute has also taken feedback from its stakeholders like students, parents, teachers and alumni
To get NAAC accreditation	The Institute got Accreditation from NAAC on 02nd November 2018. The NAAC Peer Team Visit was done on 18th & 19th September 2018
To organise Entrepreneurship program to develop entrepreneurship skills among students	A Three Day EDP was organised in association with Udyogwardhini on 11th -13th October 2018
To organise Industrial Visit so that students can learn practical knowledge about the industries	Industrial Visit was organised to Sahyadri farms, Nasik on 13th October 2018, also visited various plants in Sangamner MIDC.
To organise Faculty Development program to develop competencies of the faculty	A Two Day FDP was organised on the topic "Innovative Teaching Pedagogy" on 16th & 17th February 2019
To organise National Seminar to develop research interest in the minds of the students	A Two Day National Seminar was organised on "Enhancing Productivity through Spiritual HR Practices" on 26th & 27th February 2019
To organise Industry-Institute	Institute organised Industry-

Interaction, to give practical exposure to the students	Interaction on 15/03/2019 with Mr.Gautam Kumar, Managing Director, Vimarsh Analystics Pvt Ltd, Mumbai amd with Mrs Priti Patil Founder and Director Career's Club,Nasik on 29/03/2019
Faculties should always try to update themselves with the changing educational complexity and learn new dimensions of educational sector so that students are motivated and updated	Two faculties from the institute, Dr.N.S.Bhand and Prof. N.S.Jondhale attended week long AICTE sponsored FDP at IIT, Kharagpur. Various other faculties also attending Seminars, Workshops and conferences of State level, national level and international level
[View Uploaded File](#)	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	18-Sep-2018
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	07-Jan-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	VRIDDHI Software, one of the wellknown E.R.P. software provider having long standing of more than 18 years in education domain are known for our time bound services and quick and low cost solution. It has well qualified and professional team of experts for support and development. It has implemented standard working procedures and system by the way of opting CMMI (Capability Maturity Model Integration)Maturity Level 3 Certification.VRIDDHI E.R.P. Software, one of the highest installed software in the colleges across the state of Maharashtra and that too with a long standing of 15 years". This software is rigorously tested by Savitribai Phule

Pune University and is recommended by SPPU for the use. The software can be configured to fulfill day to day need of colleges such as Arts, Science Commerce College, Management Institutions, College of Engineering, Law College, College of Education, Pharmacy College, Medical College, Technical Campus, Polytechnic College, and Schools having CBSE or State Board pattern, Vocational Institutions, Hotel Management Institution etc. There is no limit on number of CLIENTS to be connected with such central SERVER. The software is classified in two parts one is the "Vriddhi software"and other is known as "VRIDDHIEDUBRAIN Online system" . The online part is used to share academic and financial information of each ward with his/her parents. VRIDDHIEDUBRAIN is used as a bridge between teacher, parents and college administration. However the offline part of Vriddhi software which is known as "Vriddhiclassic" is to be installed on each computer of your college office and in all other departments. The online part is designed to synchronize necessary data from college server through Vriddhiclassic ERP application. This Modules Available in software: 1) Administration Module. 2) M.I.S. (Management Information System). 3) Students Module, 4) Entry Gate Attendance 5) Examination Management Module. 6) Payroll (Employee Module). 7) Account and Finance Management Module. 8) Library Management Module. 9) Hostel Management Module. 10) Digital Library Modules (optional). 11) OPAC for Library.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Institute has adopted the ISO 9001:2015 standardization and is also accredited from NAAC. It is Affiliated to Savitribai Phule Pune University (SPPU), Pune and implements the curriculum designed by the University which is published by SPPU before the start of the academic year. University also reviews and revises its curriculum every four years. On the basis of SPPU calendar, the institute also prepares it owns academic calendar for every semester, which is forwarded to all departments. With the consent of all

faculties, HODs and the Director, Subject allocation is done as per the specialization well in advance. A teaching plan is prepared by all the subject teacher taking into consideration the academic calendar and the time table. All faculties maintain a course file which includes academic calendar, time table, syllabus, teaching plan, notes, PPTs, assignment questions and previous question papers. As per academic plan and time table lectures are conducted and faculties uses various innovative teaching techniques to impart maximum subject knowledge to the students and try to finish the syllabus in the stipulated time period. Faculties also provides relevant notes and multiple type questions to the students for the preparation of online examination. Apart from the traditional one way teaching method, faculties engages students in various activities like group discussion, personal interview, role play, situation analysis and case studies to make learning more interesting and effective for students . Apart from this, to fill the gap between theory and practice Institute also organizes Industrial visit to its students to give them more exposure towards the corporate world. The HODs of various departments continuously reviews the syllabus completion of each faculty. As per the university's guideline Evaluation of the students is done on the basis various parameter decided. Apart from this for the overall development of the students institute organizes various National / International seminar, conference, Industrial visits, Alumni meet, Alumni Talk, Parents meet and various sports and cultural activities. As mentioned above university changes its syllabus every four years, and for this they organize various workshop for syllabus detailing & methodology, with this regards institute deputes concerned faculties to attend the workshop. Institute has a rich culture of encouraging and motivating their faculties to undergo various Faculty development programs and training for increasing and developing their subject knowledge. Institute has a top class infrastructure with Wifi campus and a magnificent Library with access to various e-journals also. All Class rooms are ICT enabled with computer and a LCD projector in it. Institute also helps the faculties financially for attending various seminar, conference and workshop at State, National and International level. Institute also motivates its faculties to upgrade their educational qualification and most the faculties have either finished, or are pursuing PHDs from the University. The Second Year student also undergo the Summer Internship Program (SIP) for 60 days as prescribed by the university

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Entrepreneurship Development Program	--	11/10/2018	03	Entrepreneurship	--

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	nil	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System

| MBA | Management | 01/07/2018 |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	128	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Stock Market Trends and Opportunities	08/09/2018	56
Problem and prospectus of MSME	17/10/2018	54
Matrubasha – A Spiritual way to enhance productivity	27/02/2019	107
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MBA	Summer Internship Project / MBA (Rev 2016) All Specialisation	85
MBA	Dissertation / (MBA Rev 2016 Pattern)All Specialisation	92
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The development of any institute depends on a well functioning and organised feedback mechanism. It gives the real picture about the current state and also provide scope for continuous improvement. Amrutvahini Insitute of MBA practices the feedback mechanism in a well structured manner. Feedback is collected from various stakeholders including students, teachers, parents and alumni. Feedback is collected to know about the scope for improvements in areas like academics, administration, infrastucutre, library, sports facilities, cultural activities and various other areas. Students – Student's feedback is taken at the end of every Semester / year. It includes criteria regarding teaching methods / pedagogy, Quality of delivery, Punctuality, Teacher's approach towards students

and syllabus completion. When the feedback is not encouraging, the director counsels with the concern faculty and urge him / her for better performance. Teachers – Teacher's feedback is taken at the end of the year. Usually in the staff meeting, the teachers are given freedom to speak wherever there is a scope for improving the academic curriculum. Through feedback teachers are asked about their satisfaction level about , Infrastructure, Library, internet, cleanliness, monetary and non-monetary benefit etc Alumni – Alumni feedback is usually taken when the alumni meet is organised at the institute every year. Sometime it is also taken online. The main intension behind taking feedback from the Alumni is to know the industry requirement and match this with the current academics. It also useful for our students to be industry ready. As alumni are the brand products of our institute, their feedback is given outmost importance. Some of the parameter are about Training Placement cell, Alumni Association and Infrastructure facilities Parents – Parents feedback is taken when the institute organises Parent Meet every year. As parents are one of the most important stakeholders of the institute, their feedback plays a very important role in the overall development of the institute. The parameter included in parents feedback are quality of teaching, Transport facility, Hostel facility, Canteen facility and admin staff behaviour. After taking feedback from all the stakeholder, different areas for improvement is found out and are discussed in the staff meeting and necessary action is chalked out for further improvement

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MBA	Management	120	120	118

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	0	218	0	11	11

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
11	11	5	5	0	5

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, Amrutvahini Institute of Management Business Administration conducts the mentoring activity in the institute. It is conducted in developing specific skills and knowledge that will enhance the students in professional and personal growth. A strong mentoring relationship can be one of the most important relationship in a students development. Mentoring helps students to achieve success in academics and professional career. Therefore mentoring involves face to face counselling of each and every students (Mentees) issues, challenges and tries to seek his potential in him / her. Major Objective of Mentorship are as follows 1. To increase confidence level of students 2. To Identify his / her uniqueness 3. Specialization selection and Career Guidance 4. To develop professionalism and character building in students Monitoring is a way, a teacher encourages students to strive to the best they can. This also includes encouraging students to enjoy learning process hence for this mentorship Institute appoints Mentorship coordinator for monitoring this activity. He divides all the first year and second year students equally to all teaching faculties. in the academic calendar and time table a separate lecture for mentorship is scheduled. For the mentoring Individual counselling of management students in the institute is core need to develop students of different streams and domains. Considering this view it is a challenge for the institute and mentor to bring professionalism in them. according to this institute has designed various activities such as :- 1. Who I Am ? (Self Awareness) 2. Know Your Library 3. Computer literacy / proficiency 4. Writing Skills (Drafting Skills) 5. Industry / Filed Visits On the basis of all above activities students are evaluated and guided.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
218	11	1:20

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
12	11	1	1	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	nil	Nill	nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MBA	PG	2018-19	15/05/2019	06/07/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

AIMBA is affiliated to Savitribai Phule Pune University hence the examination policy defined by the university is mandatory to follow by the institute. Two year Management curriculum is having four semester program. Details of evaluation are as follows Full Credit: In Each semester for external subject 502030100 marks is assigned for the student overall evaluation. 50 marks is assigned for university theory exam, 20 marks for online exam and 30 marks

assigned for internal evaluation by the university. Hence for internal marks evaluation institute has used various reforms for internal continuous evaluation. For the 30 marks minimum three criteria is selected by the faculties which is given in the university guidelines. These three criteria's are viva-voce, written home assignment and class test. Half Credit : For this internal subject faculties use five criteria like Viva-voce, written home assignment, role play, situation analysis and presentations. The college takes following measures to make internal evaluation :- 1- Different committees have been formed to supervise and look after activities of the college. 2- Feedback from students and staff (teaching) are taken, evaluated and actions are taken. 3- On academic fronts class tests, unit tests, are taken, answer books are evaluated and results are prepared.. 5- Remedial and doubt removal class are conducted.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

AIMBA prepare the academic calendar for smooth conduct of academic related work. While preparing the Academic Plan guideline of Directorate of Technical Education (DTE), Maharashtra and guideline given by Savitribai Phule Pune University (SPPU) in taken into consideration During the induction program this academic calendar is display and shared with the students. Academic calendar consider all the dates of online exam, internal exam and university theory exam. According to the academic calendar teaching plan is prepared by the faculty, considering the holidays and probable dates of university exams. Teaching plan includes all the parameters of concurrent evaluation and according to that all teaching staff evaluates the students for internal evaluation. Internal evaluation includes viva-voce, class test and written home assignment. Academic Calendar also consider various training related activities such as guest lecture, National Seminar, activities of Amrut trophy, industrial Field visits, parent meet, guest lecture, Entrepreneurial talk, Orientation program Alumni Interaction, social activities etc. At the end of the semester academic review is taken from the director and academic coordinator. Marks of the internal evaluation i.e. for full credit subject total evaluation marks are 30 and for half credit subject 50 marks are consider for the evaluation. These marks are forwarded through centralized department to the examination department. The entire detail schedule is plan in academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.amrutimba.com/admin/pdf/2.6.1_new%202018-19.docx_202307302208.docx

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
MBA (CBCSG) 2016 PATTERN	MBA	Managment	93	83	89.25
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	nil	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Innovative Teaching Pedagogy	Management	16/02/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
nil	nil	nil	Nill	nil

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
nil	nil	nil	nil	nil	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Management	2

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Managment	2	5.1

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Management	1

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	Nill	0	0	0

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	Nill	0	0	0

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	23	21	17
Presented papers	2	17	0	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood Donation	Arpan Blood Bank	2	24
Tree Plantation	Amrutvahini Institute (Self)	10	120
Cleanliness	Swachh Bharat	10	150
International Yoga Day	Yogacharya Mr. Hemant D. Pabalkar,	10	30

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Blood Donation	Organising Blood Donation Camp	Arpan Blood Bank	24

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swachh Bharat	Sangamner Nagarparishad	Swachh Bharat	10	150
Gender Issue	Amrutvahini Institute(Self)	Women Empowerment	1	32

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty Exchange	CD jain College, Shrirampur	Self	1
Faculty Exchange	SMBT College, Sangamner	Self	1
Faculty Exchange	Arts, Commerce Science College Shrirampur	Self	1

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Students Faculty Exchange Program	MoU	C.D.Jain College of Commerce,Shriranpur,Dist-Ahmednagar	01/07/2018	31/12/2019	Students And Faculties
Students Faculty Exchange Program	MoU	Ashok Gramin Education Societies-Arts ,Commerce Science College,Ashoknagar,Shrirampur	01/07/2018	31/12/2019	Students And Faculties

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
0	Nill	0	0

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
15	11.32

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
A Nanosoft	Partially	EMS 2018	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	4703	458869	13	3900	4716	462769
Reference Books	7467	3472626	100	37988	7567	3510614
e-Books	150	0	150	0	300	0
Journals	0	0	24	50200	24	50200
e-Journals	4927	64900	13470	66198	18397	131098
Digital Database	1	64900	0	0	1	64900
CD & Video	195	25156	0	0	195	25156
Weeding (hard &	57	12485	0	0	57	12485

soft)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
nil	nil	nil	Nill

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	60	1	60	2	0	6	1	10	0
Added	20	0	20	0	0	0	0	40	0
Total	80	1	80	2	0	6	1	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
nil	[nil](#)

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
80	77.29	15	12.91

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

• **The Maintenance is headed by the Office Superintendent who monitors the work of the Supervisor at the next level. The Supervisor is accountable to the Office Superintendent and functions as the coordinator who efficiently organizes the workforce, maintaining duty files containing details about their individual - wise responsibilities, timings, leave etc. The maintenance officer conducts periodic checks to ensure the efficiency / working condition of the infrastructure. • Adequate in - house staff is employed to meticulously maintain hygiene, cleanliness and infrastructure on the campus so as to provide a congenial learning environment. Classrooms, Staffrooms, Seminar halls and Laboratories, etc are cleaned and maintained regularly by Sweepers . Wash rooms and rest rooms are well maintained. Dustbins are placed in the campus. The**

Green Cover of the campus is well maintained by a gardener. The preview includes maintenance of Generator, Air Conditioners, CCTV cameras and Water Purifiers. Apart from contract workers, the college has trained in - house electricians and plumbers. • Lab assistants under the supervision of the System administrator maintain the efficiency of the college computers and accessories.The Lab Assistant is also trained in maintenance of computer equipment. • As and when the maintenance isrequired for the infrastructure and the facilities, Institute put up these issues to the management and the work is carried out accordingly. • Parking facility is well organized. It is efficiently maintained by annually renewed contract employees. The campus maintenance is monitored through surveillance Cameras. • The office Superintendentworkers look after the maintenance of rest rooms, approach roads and neatness of the entire premises. Housekeeping services are regularly executed and monitored. • Monitor electrical equipment such as Generator, UPS, and Batteriesmonthly whenever necessary call the contractor (belonging to equipment) in case of major fault. The contractor analyses the fault and submit its report. • If the replacement of any part is necessary then call the quotations purchase as per centralized purchase procedure. Inspect the work done by the contractor and ensure smooth functioning of equipment and report of completion of work is given to Director.

https://www.amrutimba.com/admin/pdf/4.4.2%20-%202018-19.docx_202307302209.docx

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	-	0	0
Financial Support from Other Sources			
a) National	Rajarshri Chatrapati Shahu Maharaj and Departmment of Student welfare	185	10537826
b)International	-	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Soft skill development	01/08/2018	174	Amrutvahini Institute of Management of Business Administration,Sangamner
Remedial coaching	22/09/2018	22	Amrutvahini Institute of Management of Business Administration,Sangamner

Bridge courses	11/10/2018	128	Udyogwarrshini Shikshan Sanntha, Nasik
Yoga, Meditation	21/06/2018	30	Mr.Hemant Pabalkar, Yoga Trainer, Sangamner
Personal Counselling and Mentoring	01/08/2018	174	Amrutvahini Institute of Management of Business Administration,Sangamner
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Problems Prospects of MSME	0	54	0	69
2019	Industry Institute Interaction	0	164	0	69
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	10

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
8	185	62	7	10	7
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	1	MBA	MBA	Amrutvahini Institute of	MBA (Dual Specialisation)

				MBA	

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)	
Items	Number of students selected/ qualifying
Nill	**0**

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year		
Activity	Level	Number of Participants
18	**State Level**	**218**
	[View File]()	

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)						
Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	**NIL**	**Nill**	**Nill**	**Nill**	**00**	**nil**

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

In AIMBA every year the student council is constituted under the guidance of Student Development Officer (SDO). The council includes student development officer, student representatives from first year and second year. After the commencement of Academic of first year, we first appoint CR from both the divisions of first year. After this appointment, we appoint the members of student council which includes CR of both divisions, one sport representative, one cultural representative and two girl students as a ladies representative. With the help of student council members our Institute conveys all information regarding academics and administrative to all the students of our institute. At AIMBA we also constitute different committees like Anti-Ragging committee, Anti Women Harassment committee, Student Grievance Redressal committee, Women Grievance Redressal committee, SC-ST Committee, OBC and Minority cell. Through all these committees our student takes active participation in administration of our institute to solve all the problems of students regarding academics. For the overall development and ease of students we communicate all the important information to our students through these committees regarding syllabus, Various guest lecturers organized by our Institute, Field visits, Final Dates of Assignment Compliance and Important dates regarding exam so that each and every student can take benefit of all this. The role of student council is also very important in the view of Administrative perspective. AIMBA is taking various initiatives for transparency in Academics, Curricular and Co-Curricular activities. The members of student council actively participate in Institute functioning. Through the regular meetings Institute solves the problems of students. With the help of Anti-Ragging Cell Institute strictly prohibit all the ragging related activities. To promote women empowerment Institute also focuses on various women welfare related activities such as Expert Lectures by women social workers, Lawyers etc.so that the girl students can share their problems easily and they can understand the role of women in the economic and social development of country.The SC, ST and OBC related committees are also

formed by our Institute to identify and solve various problems of Reserved Category students such as Non- Creamy layer, cast- validity certificate related issues. Ultimately through all these committees AIMBA focuses on the welfare of students. Through all these committees they share different problems of students by regular communication. Hence the role of all these committees is very important for smooth functioning of Academics, Co-Curricular and Extra Curricular Activities of the Institution.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Yes the Institute has the registered Alumni Association the month of November 2018-19,the Association is registered with the Charity Commissioner Officer at Ahmednagar Division,Ahmednagar under the chairmanship of Mr.Jayram Damu dere. We Got the registration Certificate dated on 2nd November,2018 with registration Number F21219. This Association will help us the student and Institute development by giving monetary contribution and also sharing their experience with the current batch which is really helpful for the students to get understand market demand and career opportunities. This Association will increase student industry centric approach which will bridge the gap of industry expectations. Through this association on the basis of alumni experiences sharing, interaction student can understand recent and updated requirement of the industry. this will lead to development of employability skills and entrepreneur skills among management students. Institute is located in rural area, but looking towards the development in metro cities, urbanization and digitization student can understand very well required traits in Market. According to that institute will adopt different teaching learning methodologies for all round development of existing students by arranging Alumni Talks, Alumni Interaction and Alumni Meet.

5.4.2 – No. of enrolled Alumni:

927

5.4.3 – Alumni contribution during the year (in Rupees) :

11000

5.4.4 – Meetings/activities organized by Alumni Association :

An Alumni Meet was Organised on 27/10/2018. A meeting was Conducted on Saturday 10/11/2018

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Head of the Institute assigns work distribution to all faculty members in terms of Academic Compliance, Additional responsibility, Individual Incharge of each key result areas contributes to the development of the Institute. They are provided with autonomy at work. There is mutual trust between the Head of the Institute the respective Faculty Incharge. This mutual understanding, trust and autonomy empower each unit of the Institution to work with consistency towards a common target i.e excellence towards development. Given below two examples of National Seminar and FDP speaks about decentralization and participative management. Two days National Seminar sponsored under the Quality Improvement Programme of Savitribai Phule University was organised on 26-27th February 2019. Topic of the seminar finalised on the democratic consensus in which

faculty meeting was called and asked to suggest the relevant topic of importance considering the futuristic business environment. Among the suggested topic one topic selected for the National seminar through democratic consensus. The responsibility related to preparation of seminar proposal assigned to National Seminar Coordinator. For the smooth planning and execution of seminar, the seminar committee's formed under the Chairmanship of Director. The core seminar committee members supposed to report to Director regarding performance of the seminar activities on periodical basis to take corrective actions or to solve the problems which becomes hurdle in the execution of seminar activity. Institute Director assigned responsibility to FDP coordinator to prepare the proposal for two days State Level Faculty Development Programme under the QIP of Svitribai Phule Pune University. FDP coordinator supported by the different committees for the smooth execution of faculty development programme. The core FDP committee was made responsible for the reporting of FDP activities from planning to execution stages on periodical basis to Director. Each and every faculty member benefited from FDP and they also played their role as a committee member for the smooth execution of FDP organized during 16-17th February 2019.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The management institute is affiliated to Savitribai Phule Pune University .Hence , the institute utilise the MBA Curriculum Developed by the Savitribai Phule Pune University
Teaching and Learning	Teaching plans are prepared per semester. These get verified and checked at different stages in accordance with syllabus and scheme of examination given by SPPU. The teaching – learning process is facilitated through well qualified, trained and experienced faculty. Apart from class-room teaching, students are encouraged to use library and internet facilities. The teaching plan is drawn up semester wise by each department and it is strictly monitored by the Director with the help of Academic Coordinator. The effectiveness of teaching – learning process is reviewed on regular basis.
Examination and Evaluation	Exams of the course are conducted as per the guidelines given by the SPPPU. Students are evaluated on the Basis of Internal concurrent evaluation and Exam conducted by the University.50 Marks are allocated for the Theory Exam which is conducted by SPPU guideline. For the Same SPPU has appointed College Exam Officer(CEO) . Under the direction of Institute director, CEO plans the Inter

	and External examination as per the academic calendar and University timetable. Each subject faculty selects appropriate performance criteria for the Concurrent evaluation
Research and Development	Institute have well equipped lab for student learning as well as for faculty research are made available. The equipments and consumables are purchased often, as and when required to strengthen research activities. The library is also well equipped with required titles and volumes of text books, e-journals, computer hardware and software for conducive learning. Students and faculty members are sponsored for presentations in conferences hosted by other institutions both locally and outside. A separate budget is allocated for Research activities like Conferences, Seminars, and Publishing Research articles in Journals etc.
Library, ICT and Physical Infrastructure / Instrumentation	AIMBA library support student and staff to fulfill the goals presently library have 12283 Books, 27 National International Journals and J-Gate E-Journal Database. In the era of digital environment library has a Nanosoft software for library automation. To fulfill the objective of Institute and library has various section i.e Newspaper section, Circulation Section, Stack Section, Journals and periodical Section, Digital Section and Librarian cabin etc. Library is partially automated using NanoSoft Software. Library also provides internet and digital facilities to the faculty, staff and students. Institute also created their own website on google sites with necessary resource links
Human Resource Management	The institute takes care of its human resources. Employees are given utmost importance and their needs are recognized well. The service rules are made transparent and staff is entitled with benefits like CL, EL, ML, satisfactory vacation, accommodation in quarters for a few faculties inside the campus etc. Faculty progress is monitored and based on their achievements adequate considerations are taken during the annual appraisal. The Institution has adopted a performance Appraisal for every academic year to evaluate the

	performance of the faculty in teaching and research
Industry Interaction / Collaboration	Every academic year, it is made sure that the students are taken for industrial visits. MBA students are motivated to undertake their end semester project in the relevant industries of their domain, thus exposing and preparing them to meet the real time requirement in the industry. The Institute invites alumni as guest speakers to strengthen the industry interaction. Entrepreneurs and, corporate people, consultants etc are invited to share their industry experiences and learning with students. The institute also take efforts to sign an MOU with the institutes and industry for the mutual exchange of knowledge and skills
Admission of Students	Attracting quality and right eligible graduate students for MBA course is the major task and challenges of the Institute. Under the chairmanship of Director, the institute forms admission committee which chalks out admission plan. Students' career preference, attitude and aptitude, culture diversity in terms of location and education is encouraged to participate in MH CET or any other relevant admission authority. Those eligible students who complete the CAP process and report to the institute are admitted as per DTE guidelines. Use of technology for making admission process effective, transparent and convenient to the student through online admissions

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Compainces of various Statutory bodies of Institute like AICTE, DTE, AISHE, Social Welfare and University is done through online portal
Administration	NanoSoft Software is utilised to supervise, monitor, control and regulate the faculty, staff. It is also utilised to make necessary compliances related to various governing, monitoring and regulatory bodies like University, AICTE and DTE
Finance and Accounts	The accounts of the INSTITUTE are maintained under cash basis of accounting. Fees are collected using

	software (NanoSoft Software) which maintains records of students' receipts and profile account. Daily cash collection and payment reports are generated from the software and recorded in the cash book later which is posted to various ledgers. Class wise fees receivable and the actual fees received are reconciled after every semester with the help of the software. Staff salary along with their profile is maintained in the software. Tally ERP 9.0 used for the accounting work.
Student Admission and Support	NanoSoft software is used to collect the student database. It is used to supervise, monitor and control students. Its also used to give student and parent feedback. It also provides student support services like bonafide certificate, leaving certificate and verification related services.
Examination	Examination is Undertaken as per the SPPU University Guidelines, Students fill the online exam form on the university portal, Timetable is displayed on the university website and later Question paper is also made available online on the institute login 30 minutes before the exam, to have a complete transparency without any malpractices.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Dr.S.K.Nimbalkar	National Seminar on Indian Economy Challenges and Prospectus	-	500
2018	Prof.N.M.Nair	National Seminar on Indian Economy Challenges and Prospectus	-	500
2018	C.B.Kahandal	Library Readiness for NAAC Accreditation	-	1330
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Entrepreneurship Development Program(EDP) Workshop	Entrepreneurship Development Program(EDP) Workshop	11/10/2018	13/10/2018	11	6
2019	State Level Workshop on Innovative Teaching Pedagogy	-	16/02/2019	17/02/2019	11	Nill
2019	National Seminar on Enhancing Productivity Through Spiritual Human Resource Practices	National Seminar on Enhancing Productivity Through Spiritual Human Resource Practices	26/02/2019	27/02/2019	11	6

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
AICTE Sponsored Short Terms Course on Academic Leadership,Innovative Pedagogy and Open Source ,Knowledge:Revisiting Teachers Professional Development,IIT Kharagpur	2	10/12/2018	16/12/2018	7
Library Readiness for NAAC Accreditation	1	30/11/2018	30/11/2018	1

Orientation Workshop on Revised MBA Curriculum	7	15/05/2019	15/05/2019	1
Orientation Workshop on Revised MBA Curriculum	2	28/06/2019	28/06/2019	1
Innovative Teaching Pedagogy	11	16/02/2019	17/02/2019	2
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	1	0	1

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Cooperative Credit Society, Staff Welfare Fund	Cooperative Credit Society, Staff Welfare Fund	Student Welfare Schemes

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal audit is done after every six months where the auditing team checks the income received from the students which is recorded in the software and reconciled with the fees that is to be received according to class wise. Cash book is checked with the help of bank statement and vouchers maintained by the institution along with physical cash verification. Reports of Income and Expenditure statement is submitted to the Chattered Accountant who prepared the financial statement and other reports for the institution.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Savitribai Phule Pune University	224386	Seminar, FDP, Equipment
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6.4.3 – Total corpus fund generated

224386

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	IQAC

Administrative	No	Nill	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Many points of agenda were discussed during the meeting to improve the College in many areas like infrastructure, discipline, extracurricular activities and performances of the students. The College always invites suggestion for improvement from the parents and the stakeholders and the feedback obtained from them are always given due importance 2. Communication of views which the students were hesitant to share to the teachers about the College and the department through the parents 3. Interpersonal interaction also took place between the parents and the concerned subject teachers out of which the parents were able to find out about their ward's attendance record and their performance in the recently concluded examination

6.5.3 – Development programmes for support staff (at least three)

nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Organised FDP on Innovative Teaching Pedagogy 2. Organised National Seminar on Enhancing Productivity Through Spiritual Human Resource Practices 3. Organised Alumni Meet 4. Organised Parent Teacher Meet 5. Conducted a Entrepreneurship Program

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	Yes
d)NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	NAAC Accreditation	02/11/2018	02/11/2018	02/11/2018	11
2018	English Communication	27/08/2018	27/08/2018	22/10/2018	99
2018	Entrepreneurship Workshop	11/10/2018	11/10/2018	13/10/2018	128
2019	Two Days FDP on Innovative Teaching Pedagogy	16/02/2019	16/02/2019	17/02/2019	11
2019	Two Days National Seminar Enhancing Productivity Through Spiritual Human Resource	26/02/2019	26/02/2019	27/02/2019	240

2018	Feedback from Alumni	27/10/2018	27/10/2018	27/10/2018	45
2018	Feedback from Parents	04/12/2018	04/12/2018	04/12/2018	25
2019	Feedback from Students	20/04/2019	20/04/2019	20/04/2019	75
2019	Feedback from Teachers	20/04/2020	20/04/2020	20/04/2020	10

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Women Empowerment (Womens Day)	08/03/2018	08/03/2018	32	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
70

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Ramp/Rails	Yes	1
Rest Rooms	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	Nill	27/09/2018	1	Speak India Competition	Global warming , Demonitisation	74
2019	Nill	1	28/01/2019	1	Higher Education Awareness career	Need and Importance of higher	65

2019	Nill	1	07/02/2019	1	Blood Donation Camp	Need and Signifacance of blood Donation	26

| Guidance Program | education |

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
CODE OF CONDUCT	03/08/2018	A code of conduct handbook was prepared and published in Institute and kept in Library for access to all stake holders like students, Teaching staff and Non teaching staff.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Teacher day celebration	05/09/2018	05/09/2018	100
Matrabhasha Din (Mother Tongue Language Day)	27/02/2019	27/02/2019	107
Yoga day	21/06/2019	21/06/2019	30
Independence Day	15/08/2018	15/08/2018	131
Repubic Day	26/01/2019	26/01/2019	143

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Waste Management
Tree Plantation
Polythene Bag Free Campus
Solar Power Utilization
No Horn Campus
Saturday Bicycle Day

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Title of the Practice :Amrut Trophy- Dare To Win 2. Objectives of the Practice: ? To develop the Managerial Skills among students. ? To enhance the creativity of students by providing them platform. ? To keep students updated with current corporate scenario. ? To motivate the students to be spirit full and enterprising. ? To develop the competitive atmosphere among the student 3. The Context : This activity is the USP of the Amrutvahini Institute of Management and Business Administration. This activity is very important for the overall development of the students. The Institute is established in the rural

area so rural students also enrolled in MBA programme. Management students are facing the problem of English communication, presentation skill, creativity, self confidence, team work etc. To overcome this hurdles and for the all round development of the students this activity has prepared with the different kinds of the event. 4. The Practice Describe : The Amrut Trophy event is the competition of various events which includes presentation competition, Ad Mad Show, Group Discussion, Poster Presentation, Business Plan, Team Synchronization, Spell Check, Business Quiz and various other events. This competition is among the six corporate houses which has assigned the name of various companies/ banks etc. each corporate house includes first year and second year students. Generally in each group are having 20-30 students. Among the group members one CEO is elected who is responsible to monitor each and every activity of the group. Most of the time CEO is elected from second year because he/ she is having experience of one year. Selection of CEO is considered the last year performance of the students. At the end of the competition winner and runner up of the event is announce. The winner has awarded Cash price of Rs.5000 as well as Amrut Trophy and Runner up has awarded with Cash price of Rs.3000. It was observed that industry competition is demanding knowledgeable and logical talent pool, looking towards this industry requirement institute added few new competions in the Amrut Trphy 2018-19 these are: a. Management Word Puzzle, b. Management Match the pair, c. Management Word Scramble 5. Evidence of Success: 1. Increase in confidence among the students for interview and campus placement. 2. Increase Team work among the students. 3. It increases involvement of the students in various activities. 4. Participation of the student in different competition is increase. 5. It helps to develop communication, creativity and improvement in drafting skill of the students. 1. Title of the Practice : Schemes for Faculty Development 2. Objective: The objective of the practice is to motivate the faculty members to do research, organize and attend conferences, workshops, seminars and FDP get to know emerging technology trends and also to update their domain knowledge. 1. Overall Development of the Faculty 2. Industry Institute Interface 3. Updating of Knowledge 4. Promote the Research Skill through interactive learning. 5. Development of effective Teaching learning pedagogy. 3. The Context : To Bridge the Gap between industry Institute the role of Faculty development is very important. Academic as well as practical knowledge can develop the student very effectively so that institute has taken this initiative. For effective teaching as well as research engagements, faculty members are expected to have holistic idea of their area of specialization. To accomplish this, they require exposure to various inter-faculty interactions taking place via conferences, workshops, seminars, FDP, Research Paper writing, case study interaction, etc. Hence institute has taking initiative so that motivation of faculty can be increase in this area and ultimately it will useful for the students. 4. The Practice: The institute is taking various initiatives for the promotion and implementation of the faculty development schemes. Various invitation and proposals are shared with the faculty members. The faculty members are sponsored by the institute to attend the national / international conferences. Faculty members are motivated to attend the case study workshop, National seminar, conferences, MDP and FDP. Various concessional travelling grant, seminar registration fee and accommodation facility is provided to the faculty members. To promote the research various facilities are given to the research publication. This year institute has organized Two day faculty development program on 16th 17th February 2019. 5. Evidence of Success: • Implementation of new teaching pedagogy during the teaching learning sessions of classroom. • Increase in PhD enrollment of the faculty in the institute. • Increase in research publication from the faculty. • Organizes seminars in the Institute. 6. Problems Encountered and Resources Required: During the process of faculty development schemes the following problems are encounter: 1. Load adjustment of the faculty: when two or more

faculties are attending the faculty development related program then their lectures are required to adjust. 2. Syllabus completion: in a semester one faculty can attend only one or two programme. Due to the semester pattern syllabus completion is also one of the important challenges for the faculty.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.amrutimba.com/admin/pdf/7.2.1%20-%202018-19.docx_202307302208.docx

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

A management education is the world class education. By completing MBA a student can work in any corner of the world with a respect and good package or else can be entrepreneur. Amrutvahini Institute of Management and Business Administration(AIMBA) focuses on overall development of the students as that they will represent the Institute Brand by showing there working skills. Amrutvahini Institute of Management and Business Administration (AIMBA) was started in the year 1994 with the vision as the farmers residing in the remote areas of the catchment area, they should send their kids for taking education.AIMBA distinctiveness is as the institute is providing the quality and best education as compared to metro cities in the rural area for the aspirants who are seeking to take admission for Post graduation. We not only focus on the students who take admission to our institute but also our attention is on focusing the nearby graduation colleges where student are studying to complete their graduation.AIMBA aim is to enroll more and more students to post graduation courses by giving special reference to management courses. Our faculty member's visits regularly the graduation college situated in the Ahmednagar and Nasik district and does the awareness campaigns for the students. In this awareness campaigns our focus is to talk with the students by giving them careers guidance, importance of Post graduation courses and the opportunities for the students by completing Post graduation in the management course. We arranges the session for the graduation students in our Institute premises regarding the awareness of MBA Curriculum, CET Crash course and CET Demo Test to qualify the Entrance Exam to take admission for the MBA in the Best colleges of the India. In this Campaign we also give the presentation for the students highlighting the best and top colleges of MBA (Including Autonomous Non-Autonomous) for the admission and Placement. We also keep the setup for the rural students who are not aware of the entire admission process of MBA by giving those continuous help and guidance in selecting the best institute for the admission. We fill their CET Forms with their consent, completes the process of MAH-DTE till he gets the admission in his selected college. All this services what we provide are free for the students as we are also the part of the society.

Provide the weblink of the institution

https://www.amrutimba.com/admin/pdf/7.3.1%20-%202018-19.docx_202307302208.docx

8.Future Plans of Actions for Next Academic Year

Amrutvahini Institute of Management Business Administration is always trying to excel in the field of management, by providing world class education to the students, providing excellent infrastructural facility to have a good ambiance of teaching learning environment and also by providing various platform for the students to show case their talent in various cultural sports events. Looking towards competitive trends in the field of management education it has become challenege for every managament institutition for which Amruvahini MBA is also not an exception. Considering this view we at AIMBA is always planning to build

innovative and competitive atmosphere and stratergies to develop our students to face this competition. our future plans for the students are 1. To increase Institute Industry interaction 2. To Call upon eminent personality from elite institution and corporate world for student development 3. To enhance Alumni coverage and interactive talks at regular intervals 4. To increase faculty and students involvement in Research Development 5. To develop new and innovative teaching pedagogy 6. To build entrepreneurship skills among students 7. To develop verbal analytical and computer skills of the students 8. To increase number of offers, companies and packages of final placement 9. To sign MoUs with National and International companies, intuitions and universities 10.To provide Industry based training to students 11. To organise various seminar, workshop and conferences for faculties and students development